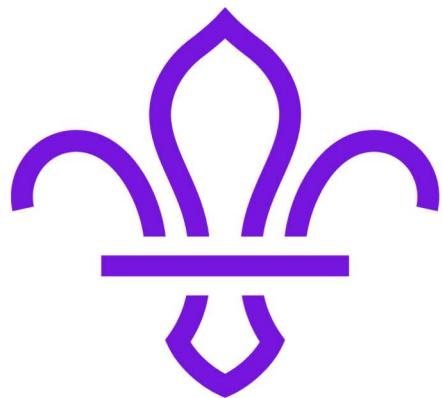


# **VEHICLE HIRE TERMS AND CONDITIONS**



# **Scouts**

## **1st Pelsall**

**1<sup>st</sup> Pelsall Scout Group (11<sup>th</sup> Walsall),  
Clarendon Place, Pelsall, Walsall, WS3 4NL.**

**A Registered Charity No. 524505.**

**We prepare young people with skills for life.**

## VEHICLE HIRE TERMS AND CONDITIONS

1<sup>st</sup> Pelsall Scout Group (11<sup>th</sup> Walsall)

### 1. GENERAL

- 1.1. 1st Pelsall Scout Group (11<sup>th</sup> Walsall) reserves the right to update these Terms and Conditions at any time. Please check the latest version before your hire.
- 1.2. All drivers must be current members of Scouting and provide their membership number.
- 1.3. Vehicles must be returned clean, tidy, and with a full tank of fuel.
- 1.4. Drivers must not allow anyone who has not completed the required registration and familiarisation process to drive the vehicle.
- 1.5. Failure to report damage or accidents may result in suspension from future hires.
- 1.6. Do not exceed the legal seating capacity of the vehicle.
- 1.7. Your organisation must hold any required permits or licences for the type of vehicle hired. Keys will not be issued without proof.

### 2. BOOKING

- 2.1. Cancellations with less than 48 hours' notice or no-shows may incur a 100% cancellation fee.
- 2.2. We reserve the right to refuse or cancel bookings if the intended use conflicts with Scouting values.
- 2.3. If we cancel a booking, we accept no liability for any loss (financial or otherwise).
- 2.4. Return vehicles promptly at the agreed time. Late returns may incur surcharges.

### 3. DRIVER REQUIREMENTS

- 3.1. Drivers must complete a registration form and may require a familiarisation session.
- 3.2. Drivers must not:
  - 3.2.1. Smoke or vape in the vehicle.
  - 3.2.2. Drive under the influence of drugs or alcohol.
  - 3.2.3. Engage in dangerous or reckless driving.
- 3.3. Drivers are responsible for:
  - 3.3.1. Checking the vehicle before and after use.
  - 3.3.2. Maintaining oil, water, and tyre pressures during hire.
  - 3.3.3. Paying for any fines, tolls, or penalties incurred.

### 4. VEHICLE USE

- 4.1. Vehicles may only be used within the UK without written permission from the 1<sup>st</sup> Pelsall Scout Group (11<sup>th</sup> Walsall) Trustee Board.
- 4.2. Off-road driving is strictly prohibited.
- 4.3. Towing trailers is not permitted.
- 4.4. The vehicle must not be used for carrying goods or commercial purposes.

### 5. ACCIDENTS & DAMAGE

- 5.1. Report any accident or damage immediately to the Vehicle Manager or your booking contact.
- 5.2. Do not admit liability at the scene.
- 5.3. Record details, take photos, and collect witness information where possible.
- 5.4. Windscreen damage incurs a £75 excess charge.
- 5.5. Wrong fuel use or negligent damage will be charged in full to the hirer.

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### **6. INSURANCE**

- 6.1. Vehicles are covered under group insurance; details are in the vehicle.
- 6.2. Insurance may be invalidated if false information is provided.
- 6.3. Drivers must notify us of any licence changes or endorsements immediately.
- 6.4. Drivers are liable for any insurance excess in the event of a claim.

### **7. DEPOSIT**

- 7.1. A £500 deposit is required when collecting keys.
- 7.2. Vehicles must be returned:
  - 7.2.1. With a full tank (or £30 surcharge plus fuel cost applies).
  - 7.2.2. Clean and tidy (or £30 cleaning surcharge applies).
- 7.3. Fire extinguisher misuse incurs a £30 surcharge plus replacement cost.
- 7.4. Late returns: £5 per hour per vehicle.
- 7.5. Windscreen damage: £75 surcharge.
- 7.6. Excess mileage will be charged as per the Hire Rates document.